

Foundation and Friends of the Botanic Gardens Ltd

ACN 159 378 855

NOTICE OF THE 41ST ANNUAL GENERAL MEETING

Tuesday 21 November 2023, 5:30pm
The Calyx, The Royal Botanic Garden Sydney
Mrs Macquaries Road, Sydney

AGENDA

1. Welcome and Apologies
2. Acceptance of the minutes of the 40th Annual General Meeting
3. Chair's Report
4. CEO's Report | The year in review | Questions on notice
5. Presentation of the Financial and Other Reports
To receive and consider the Financial Report and the Reports of the Directors and Auditor for the financial year ended 30 June 2023.
6. Election and Re-election of Directors
To consider and, if thought fit, to pass the following separate resolutions:
 - a) *That Ian Breedon be re-elected as a Director for a term of 3 years*
 - b) *That Michelle Frankel be re-elected as a Director for a term of 3 years*
 - c) *That Akiko Jackson be re-elected as a Director for a term of 3 years*
 - d) *That Sarah Constable be appointed as a Director for a term of 3 years*
7. Guest speaker (Denise Ora, Chief Executive, Botanic Gardens of Sydney)
8. Other business
9. Conclusion

The Financial Report for the year ended 30 June 2023 will be available at the AGM and can be downloaded from the website. www.botanicgardens.org.au/foundationandfriends.

Members may also contact the office via email: foundation.friends@botanicgardens.nsw.gov.au or (02) 9231 8182 to request that a printed copy of the above documents be mailed to them.

Should members wish to ask a question at the Annual General Meeting they are required to write and notify the Company Secretary of that question by 15 November 2023.

Questions may be emailed to foundation.friends@botanicgardens.nsw.gov.au or mailed to: Cottage 6, Mrs Macquaries Road, Sydney NSW 2000

FOUNDATION AND FRIENDS OF THE BOTANIC GARDENS LTD
ACN 159 378 855

Appointment of Proxy 41st Annual General Meeting

Member's Name

Membership No.

| | |
|--|--|
| | |
|--|--|

(For Household memberships - each member is required to provide a separate proxy.)

Member's Address

| |
|--|
| |
|--|

APPOINTMENT OF PROXY

I, being a member of Foundation and Friends of the Botanic Gardens Ltd hereby appoint as my proxy either:

| |
|--|
| |
|--|

(Name & Address of Proxy)

OR

Chair of the Meeting

or failing the person so named or, in the absence of that person in the capacity of my proxy, or if no person is named, the Chair of the Meeting as my proxy to act generally at the meeting on my behalf and to vote in accordance with the following directions, (or if no directions have been given, as the proxy sees fit) at the Annual General Meeting, Foundation and Friends of the Botanic Gardens to be held on Tuesday 21 November 2023 at 5:30pm at The Calyx, The Royal Botanic Garden Mrs Macquaries Road, Sydney, and at any adjournment thereof.

VOTING DIRECTIONS

The Chair of the Meeting intends to vote undirected proxies in favour of the re-election of directors.

OPTIONAL: If you wish to direct your proxy to vote please mark (✓) in the appropriate box below.

| | For | Against |
|---|--------------------------|--------------------------|
| Re-Election of Ian Breedon as a Director | <input type="checkbox"/> | <input type="checkbox"/> |
| Re-Election of Michelle Frankel as a Director | <input type="checkbox"/> | <input type="checkbox"/> |
| Re-Election of Akiko Jackson as a Director | <input type="checkbox"/> | <input type="checkbox"/> |
| Election of Sarah Constable as a Director | <input type="checkbox"/> | <input type="checkbox"/> |

SIGNATURE

| |
|--|
| |
|--|

If you have appointed someone else as your attorney, your attorney can sign this Appointment of Proxy on your behalf.

IMPORTANT: For your appointment to be valid this Appointment of Proxy must be returned to Foundation and Friends of the Botanic Gardens Limited at Cottage 6, Mrs Macquaries Road, Sydney NSW 2000 by 3pm on 15 November 2023.